

# code of ethics

CLASSROOM RULES



**MRS. GRAVES**  
**KUNA HIGH SCHOOL**

## **STUDENT CODE OF ETHICS**

### **1. PEER GRADING STANDARDS:**

- a. Students will project positive and professional behavior during peer grading
- b. Students will uphold confidentiality of the documents they grade
- c. All questions and comments will be made in an unbiased manner
- d. No unnecessary marks will be made on the documents
- e. Students are accountable to and for their grading efforts

### **2. Peer Grading Expectations:**

- a. Do not announce who's assessment you're grading
- b. No unnecessary marks i.e. heart's stars and smiley faces
- c. Use a grading utensil (Red or Pink colored pencil or ink pen)
- d. Sign the bottom of the page
- e. Be courteous and pay attention

### **3. Classroom Behavior:**

- a. Class will be conducted with positive student experience; therefore, the teacher will act as a positive role model for students in dress, voice, attitude, actions, and demeanor.
- b. Students will conduct themselves with professionalism and respect

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### **Peer Grading and Behavior Consequences:**

- a. **Points taken from your own exam if caught "helping" another student and not complying with due diligence of the grading standards.**
- b. Verbal reprimand by teacher
- c. Parent phone call/ email home contact made by teacher
- d. Written reprimand with a referral to local administrator

I have read the above Code of Ethics and agree to accept and practice these standards.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Course/Classroom Expectations

## Academic Integrity & Plagiarism Policy

Definition of plagiarism: "to steal and pass off (the ideas or words of another) as one's own" or to "use (another's production) without crediting the source" (Merriam-Webster Dictionary). Plagiarism is a serious matter. If you cut and paste, you will receive a ZERO grade for that assignment. Yes, I do check for this, you are college students and are expected to know how to produce your own work and give credit and use citations when appropriate. The plagiarism policy applies to all course assignments. Plagiarism IS a serious manner and may result in receiving a zero. If you have questions about citations, please contact me before the assignment due date.

## Required Materials:

- 1- 3-ring binder (1") with 4 dividers labeled: "Journal", "Graded Assignments", "Handouts", "Quizzes"
- 1-*single subject spiral notebook* for Note-taking
- 1- package loose-leaf paper
- 1-Red ink pen or colored pencil, #2 pencils, blue or black ink pens, highlighter

This notebook will be used solely for this class and should be brought to class daily (along with pen and pencil). Your notebooks will be checked and graded regularly for organization and content. *No torn-out paper is to be turned in! This will result in loss of credit for the assignment. "No-Name" papers will result in up to 50% credit if claimed.*

**Attendance:** Success in this class is highly dependent on your presence. If a student misses a day it is their responsibility to find out what was missed. Check with a classmate first about what was missed then speak with the teacher and get the notes from a classmate. If you miss class it is your responsibility to make an appointment on your first day back with the teacher for make-up work, quizzes or tests to be completed during the Tutorial period at the end of the day.

**Late Work:** You will have 2 "late pass coupons" to use for full credit on late assignments. Attach the pass to one late assignment; receive full credit for that assignment if turned in within one full week of the due date. The pass is worth 5 extra credit points if turned in unused at the end of the semester. Do not lose, non-transferable, no excuses! No late assignments accepted without a coupon.

**Tardy policy:** Don't be late! Please be seated and working on the class warm-up before the bell rings. You will not be let out of class to go to your locker, etc. If you are late enter the classroom quietly, sign-in and sit down. You must come prepared for class or you will receive a tardy if you have to go to your locker to get your materials.

3<sup>rd</sup> Tardy- student will be given a warning and parent called, 4<sup>th</sup> Tardy and consecutive tardies thereafter referred to administration for consequence.

NO Cell phones to be used during class unless otherwise instructed by the teacher! If your phone is taken I will turn it into the administration for your parent to pick-up at the end of the school day.

No food or drink besides water allowed in the classroom.